##### Image

##### Job Application Form

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Please attach separate sheets if necessary.* | | | | | | | | | | |
| **1. Post you are applying for** | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | |
|  | | | | | | | | | | |
| **2. Personal Details** | | | | | | | | | | |
| Title  Click or tap here to enter text. | |  | Forename(s):  Click or tap here to enter text. | | | | | | | Surname:  Click or tap here to enter text. |
| Home address:  Click or tap here to enter text. | | | | | Telephone: Click or tap here to enter text.  Mobile: Click or tap here to enter text.  Email Address: Click or tap here to enter text.  Date of Birth: Click or tap to enter a date.  UK National  Insurance Number: Click or tap here to enter text. | | | | | |
| Do you hold a driving licence? ☐ Yes ☐ No | | | | | Do you have a car that can be used for work purposes? ☐ Yes ☐ No | | | | | |
| **Section for Non UK Residents** | | | | | Do you need a work permit to be employed in the UK? ☐ Yes ☐ No | | | | | |
| **ADDITIONAL NEEDS**  Do you consider yourself to have a disability? ☐ Yes ☐ No  Please tell us if there are any ‘reasonable adjustments’ we can make to assist you in your application or with our recruitment process  Click or tap here to enter text. | | | | | | | | | | |
|  | | | | | | | | | | |
| **3. Academic Qualifications** | | | | | | | | | | |
| *Please list all educational Establishments attended from age 11 onward (Secondary School or High School).* | | | | | | | | | | |
| Schools/Colleges | | | | Dates | | | | Examinations passed (give details) | | |
| From | To | | |
| Click or tap here to enter text. | | | | Click or tap here to enter text. | Click or tap here to enter text. | | | Click or tap here to enter text. | | |
| Click or tap here to enter text. | | | | Click or tap here to enter text. | Click or tap here to enter text. | | | Click or tap here to enter text. | | |
| Higher Education (e.g. University) | | | | Dates | | | | Course title & result (inc. class of degree) | | |
| From | To | | |
| Click or tap here to enter text. | | | | Click or tap here to enter text. | Click or tap here to enter text. | | | Click or tap here to enter text. | | |
| Professional training / qualifications, with dates and levels attained e.g. First Aid. Life guard training:  Click or tap here to enter text. | | | | | | | | | | |
| Other training / courses attended relevant to this application, with dates:  Click or tap here to enter text. | | | | | | | | | | |
|  | | | | | | | | | | |
| **4. Employment History** | | | | | | | | | | |
| *Please list your previous jobs, starting with the most recent.* | | | | | | | | | | |
| Dates | Employer | | | | | | | | Position held / Responsibility | |
| Click or tap here to enter text. | Click or tap here to enter text. | | | | | | | | Click or tap here to enter text. | |
| **5. Supporting Information** | | | | | | | | | | |
| *Why have you applied for this role?* | | | | | | | | | | |
| *Please use this space to provide further information about your suitability for this role.* | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | |
| *If you were to be successful in filling this position please specify any days/ times you would be unable to work on a weekly basis.*  *Our business operates from 10am-8pm Monday-Friday. Please also specify whether you would be able to work weekends.* | | | | | | | | | | |
| *Please send a video of you playing a few piano pieces of your choice to the following email address: [info@tmusicacademy.com](mailto:info@tmusicacademy.com)*  *A variety of styles would be appreciated.* | | | | | | | | | | |
| **6. References** | | | | | | | | | | |
| *Please give three referees; one should be your current Line Manager, one a music teacher/ professional, the third one should ideally be an employer/teacher or somebody who has been in a working situation with you. If you are unable to get some of these please choose suitable alternatives. If you are unsure send us an email.* | | | | | | | | | | |
| **1. Current Line Manager/ Previous Line Manager** | | | | | | | | | | |
| Name: Click or tap here to enter text. | | | | | | | Position: Click or tap here to enter text. | | | |
| Address:  Click or tap here to enter text. | | | | | | | Telephone: Click or tap here to enter text.  Email: Click or tap here to enter text. | | | |
| **2. Music Teacher/ Music Professional** | | | | | | | | | | |
| Name: Click or tap here to enter text. | | | | | | | Known you since: Click or tap here to enter text.  Context: Click or tap here to enter text. | | | |
| Address:  Click or tap here to enter text. | | | | | | | Telephone: Click or tap here to enter text.  Email: Click or tap here to enter text. | | | |
| **3. Employer/co-worker** | | | | | | | | | | |
| Name: Click or tap here to enter text. | | | | | | | Type of work: Click or tap here to enter text. | | | |
| Address:  Click or tap here to enter text. | | | | | | | Telephone: Click or tap here to enter text.  Email: Click or tap here to enter text. | | | |
| **7. Additional Details** | | | | | | | | | | |
| **Convictions**  **All applicants are asked to complete this section.**  **If your answer to the first question is ‘Yes’, please provide in the space below the detail of the conviction(s), the nature of the offence(s) and any penalty/sentence imposed.** | | | | | | Do you have any unspent convictions ?  Yes No | | | | |
| Conviction details, including the offence and date:  Click or tap here to enter text. | | | | |
| **8. Applicants declaration** | | | | | | | | | | |
| I confirm that all sections of this application form are to the best of my knowledge, true and correct.  I understand that if I am accepted by The Music Academy I will choose to follow the regulations set out by them.  **Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:** Click or tap here to enter text. | | | | | | | | | | |
| Thank you for taking the time to fill out this application form.  Please return this form to [info@tmusicacademy.com](mailto:info@tmusicacademy.com)  Or The Music Academy, Job Application, 23 Gold Street, EX16 6QB  If you have any questions or would like to receive further information please don’t hesitate to contact us.  Email: [info@tmusicacademy.com](mailto:info@tmusicacademy.com) | | | | | | | | | | |